

KENDALL COUNTY FAIR ASSOCIATION
P.O. BOX 954
BOERNE, TEXAS

June 3, 2009

Commercial and Arts & Craft Vendors,

Good news the Kendall County Fair is almost here, September 4th, 5th, & 6th, 2009. This will be our 104th Fair and the Directors are working to make this the best ever. Applications are being taken for commercial and Arts & Craft booths now. We have made a few changes in our application; so please review it carefully and send us your completed application. An incomplete application will be returned for completion before acceptance.

All indoor spaces will be in the Old Dance Hall and will be approx. 10 x 10. Outdoor spaces must provide their own covering for shade, sides, etc. All vendors must provide display materials including a heavy-duty extension cord if using electric.

Rental fees for 2009 are	Arts & Crafts (inside)	\$ 100.00
	Arts & Crafts (outside)	\$ 125.00
	Commercial	\$ 200.00
	Electricity	\$ 25.00
	(\$ 4.00 extra per space if more than 1 booth)	
	Extra Tables	\$ 10.00

Hours of operation will be: Friday 5 P.M. to 10 P.M.

Saturday & Sunday 10 A.M. to 10 P.M.

Set up time begins at 12 P.M. (noon) on Friday, September 4, 2009.

We will make every effort to assign vendors the same booth space as last year, if application is received by July 1, 2009. Please indicate your preference on the application. After that date booth spaces will be filled on a first come first served basic.

Contact us by mail: Kendall County Fair Association, P.O. Box 954, Boerne, Texas 78006. Questions call Jimmy B 830-431-1197. We look forward hearing from you soon.

Thanks,

Jimmy Bustamante,
Director, KCFA

LETTER OF AGREEMENT
FOR 104TH KENDALL COUNTY FAIR

PLEASE READ AND INITIAL EACH OF THE FOLLOWING TERMS.

- I will set up my booth in a safe and attractive manner in my assigned space without any portion of the booth being in another vendor's assigned Space._____
- If I close early, I relinquish my right to participate in any future KENDALL COUNTY FAIR._____
- I will be responsible for collection and reporting of sales tax and compliance with all federal, state, and local laws, statutes and ordinances._____
- I further agree to comply with all applicable federal, state and local laws, regulations, rules, and ordinances, including but not limited to laws, regulations outlawing discrimination based upon race, gender, color, creed, ethnicity, national origin, religious beliefs, sexual orientation or disability and further recognize that KENDALL COUNTY FAIR ASSOCIATION, INC. may enforce same by terminating the Letter of Agreement with any offending vendor._____
- I agree that in performing the services included in this agreement, each vendor shall be an independent contractor and not an employee of KCFA, INC. or Kendall County. It is understood that a vendor executing this Letter of Agreement is agreeing that all of the services to be performed under this agreement shall be performed by the specified vendor, their business associate, who are fully bound by the terms of this Letter of Agreement, and by no other entity or person._____
- I recognize and grant KCFA, INC., authority to terminate this Agreement and my permission to participate at the KENDALL COUNTY FAIR and conduct sales at the KCFA, INC. Grounds location, if I violate any of the above policies and guidelines or if I fail to comply with any procedure or requirements determined necessary by KCFA, INC._____

I HAVE READ AND I UNDERSTAND AND ACCEPT ALL PROVISIONS OF THIS LETTER OF AGREEMENT AND WILL ABIDE BY ALL THE REQUIRMENTS OF THE KCFA, INC., 104TH KENDALL COUNTY FAIR.

SIGNATURE _____ **DATE** _____

104th KENDALL COUNTY FAIR
SEPTEMBER 4, 5, & 6, 2009

PLEASE COMPLETE ALL INFORMATION

Please make a copy for your records

Business name/DBA _____

Name _____

Mailing address _____

City, State, Zip _____

Phone # _____ Cell# _____

E-mail _____

Texas State Sales Tax Certificate # _____

Copy of Texas State Sales Tax Certificate must accompany this contract. Also enclose photos of booth and of your product(s) that you wish to sell at KCFA'S Fair.

➤ **This is an absolute requirement: no photos, no tax ID= no booth.**

➤ **Application will be returned to you.**

Type of craft/product you intend to sell: _____

Booth Fee \$ _____ X _____ (# of spaces)= \$ _____

(This includes a \$ _____ non-refundable deposit for each vendor space you require.)

Electricity \$ _____ (+ _____ each additional space) \$ _____

TOTAL DUE \$ _____

➤ **FULL PAYMENT DUE WITH APPLICATION**

APPLICATIONS AFTER AUGUST 15TH WILL NEED TO SEND MONEY ORDER OR CASHIERS CHECK ONLY, PAYABLE TO KCFA, INC.

Received by KCFA _____ Amount/method _____

Date _____ Booth Number _____

A service fee of \$ 30.00 will be charged on all returned checks.

Kendall County Fair Association, Inc., P.O.Box 954, Boerne, Texas 78006

Phone 830-431-1197